

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of February 17, 2009

The regular meeting of the Parkman Township Board of Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Lucinda Sharp-Gates and Patrick Joyce, Fiscal Officer-Nancy Wheelock, Tom Evers, John Augustine, Mike Komandt, Dale Komandt, Gloria Tedesco and Sandy Rought. The Pledge of Allegiance was recited.

Approval of Minutes

A motion was made by Patrick and seconded by Lucinda to waive the reading of the February 3, 2009 regular meeting minutes and to approve the same. (Resolution No. 09-43) Motion carried unanimously.

Patrick moved, seconded by Lucinda, to waive the reading of the February 9, 2009 special meeting minutes and to approve the same. (Resolution No. 09-44) The vote was as follows: Kevin-abstained, Lucinda -yes, Patrick-yes. Motion carried.

Public Discussion

- Gloria Tedesco from Zee Medical Inc. was in attendance to present medical emergency products for the Parkman Community House. Gloria presented a sample of Zee Medical's most popular first aid kit costing \$335.00 and demonstrated an Automated External Defibrillator for a limited special price of \$1795.00. Gloria provided a catalog with Zee Medical products for the Board's review. A discussion was held on the variety of medical supplies needed at the Community House with no control. Mike Komandt, Gloria and the Board discussed the types of defibrillators and the benefits to having an AED on site. Lucinda volunteered to review the catalog and check prices for a small first aid kit for the Community House kitchen at a local store.
- Sandy Rought updated the Board of Trustees on the recent fund raiser of the Parkman Parks & Recreation Committee. A Reserve Raffle was held on February 14, 2009 to help raise funds for the local share of the \$7500.00 matching grant received from Kool-Aid & Kaboom for new playground equipment at Overlook Park. Sandy advised the Board that the Committee made approximately \$3000.00 from this event. The Parks & Recreation Committee will be meeting to schedule additional fund raisers.

Departmental Reports

- Fiscal Officer
 1. Permanent Appropriations – The Fiscal Officer presented the 2009 Permanent Appropriations for approval. The Board of Trustees reviewed the submitted appropriations. Lucinda made a motion, seconded by Patrick, to approve the 2009 Permanent Appropriations, totaling \$1,290,862.00, as presented. (Resolution No. 09-45) Motion carried unanimously.
 2. Zoning Amendment – The Fiscal Officer reported that the Flag Lots Zoning Amendment referendum petition has been filed and certified to the Geauga County

Board of Elections. The Board of Elections has determined the petition valid and the amendment, as governed under the Ohio Revised Code, will be on the May 5, 2009 ballot for the voters' approval or disapproval. At this time, Parkman Township is the only entity in Geauga County with an issue on the May ballot and will have to pay for the entire special election cost. The Fiscal Officer will check with the Geauga County Board of Elections on the amount of the fee.

- Fire

1. Repairs/Supplies - Mike Komandt was present on behalf of Fire Chief, Wayne Komandt and requested the approval to have the manifold rebuilt on the fire truck and to purchase road flares for the department. Lucinda made a motion, seconded by Kevin, to authorize the manifold repairs by Warren Fire Equipment for \$700.00 and to purchase road flares from Darley in the amount of \$200.00. (Resolution No. 09-46) Motion carried unanimously.

- Cemetery

1. Cemetery Records – Cemetery Sexton, Dale Komandt advised the Trustees that the cemetery records for Overlook Cemetery and Old Cemetery are on computer disk. Dale will give the Fiscal Officer a copy of the disk for the Township files.

- Roads

1. Material - Tom Evers requested approval to purchase limestone from Arms Trucking. Lucinda moved, seconded by Patrick, to authorize the purchase of 1000 Tons of limestone at \$19.85/ton from Arms Trucking. (Resolution No. 09-47) Motion carried unanimously.
2. Road Signs – Tom presented a Parkman Township sign inventory list for the Board's review to prepare for the ODOT Minimum Sign Retroreflectivity requirements. All agencies responsible for the maintenance of highway signs will be required to be in compliance with the new requirements. Signs are to be made with brighter sheeting material to improve retroelective performance and are required to be in compliance by three target compliance dates. The County Engineer has committed to replace the street name signs. The Township will be responsible for the replacement of all other Township road signs. The Board anticipates the cost for each sign replacement to be about \$100.00. Tom will check on the cost of all regulatory, warning and ground mounted guide signs.
3. Burton Road Vacation – The Board received two letters and resolutions from the Geauga County Engineer to begin the road vacation of Edwards Street (west of Smith Street) and Burton Road. The County Engineer prepared the first resolution to vacate the unused portion of Edwards Street, which will begin the vacation process by the Board of County Commissioners. Patrick made a motion, seconded by Lucinda, to adopt the following resolution:

WHEREAS, the Parkman Board of Township Trustees is of the opinion that the public convenience and welfare requires the vacation of the unimproved portion

of Edwards Street (TR477) from so-called Burton Road to Smith Street (TR478); and

WHEREAS, the Parkman Board of Township Trustees recognize that Edwards Road from so-called Burton Road to Smith Street is currently abandoned and has not been used for a period greater than twenty-one (21) years; and

WHEREAS, this portion of unimproved road is not used to calculate distributions of the auto registration funds under division (E) of Section 4501.04 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED that the Parkman Board of Trustees petitions the Geauga County Board of Commissioners to vacate the unimproved portion of Edwards Street (TR 477) from so-called Burton Road to Smith Street (TR478) in accordance with Section 5553.045 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that within thirty (30) days of receipt of a copy of this resolution, the County Engineer shall issue to the Geauga County Board of Commissioners a written report similar in content to reports required under Ohio Revised Code Section 5553.06 stating whether the Engineer believes the vacation is for the public convenience and welfare.

BE IT FURTHER RESOLVED that the Parkman Board of Township Trustees requests the Geauga County Board of Commissioners to set a date for a public hearing on the vacation of the unimproved portions of so-called Burton Road with forty-five (45) days after this resolution is filed with the Board.

BE IT FURTHER RESOLVED that the Geauga County Board of Commissioners order the Clerk of the Board to notify by regular mail the landowners abutting the portions of road proposed to be vacated, said notice to be sent at least twenty (20) days before the Board's public hearing.

BE IT FURTHER RESOLVED that if after the public hearing, the Geauga County Board of Commissioners finds that the proposed vacation is for the public convenience and welfare, it shall adopt a resolution by majority vote declaring unimproved portion of Edwards Street vacated and file a certified copy of the resolution with the Parkman Board of Township Trustees, the County Recorder and the County Engineer.

BE IT FURTHER RESOLVED that the Fiscal Officer of the Parkman Township Trustees is hereby instructed to transmit a certified copy of this resolution to the Geauga County Board of Commissioners and the Geauga County Engineer.

(Resolution No. 09-48) Motion carried unanimously. The second resolution prepared by the County Engineer is to begin the road vacation proceedings for so-called Burton Road. The County Engineer is recommending that the Board of County Commissioners keep the portion of so-called Burton Road, which could be considered an extension of Center Street, in order to prevent any landlocked parcels. Lucinda made a motion, seconded by Patrick, to adopt the resolution of convenience and necessity for the vacation of the unused portions of so-called Burton Road as follows:

WHEREAS, the Parkman Board of Township Trustees is of the opinion that the public convenience and welfare requires the vacation of the unimproved portions of so-called Burton Road from Main Market (US 422) to Tavern Road (SR168); and

WHEREAS, the Parkman Board of Township Trustees recognize that so-called Burton Road is currently abandoned and has not been used for a period greater than twenty-one (21) years; and

WHEREAS, this portion of unimproved road is not used to calculate distributions of the auto registration funds under division (E) of Section 4501.04 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED that the Parkman Board of Trustees petitions the Geauga County Board of Commissioners to vacate the unimproved portions of so-called Burton Road from Main Market Road (US422) to Tavern Road (SR168) in accordance with Section 5553.045 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that within thirty (30) days of receipt of a copy of this resolution, the County Engineer shall issue to the Geauga County Board of Commissioners a written report similar in content to reports required under Ohio Revised Code Section 5553.06 stating whether the Engineer believes the vacation is for the public convenience and welfare.

BE IT FURTHER RESOLVED that the Parkman Board of Township Trustees requests the Geauga County Board of Commissioners to set a date for a public hearing on the vacation of the unimproved portions of so-called Burton Road with forty-five (45) days after this resolution is filed with the Board.

BE IT FURTHER RESOLVED that the Geauga County Board of Commissioners order the Clerk of the Board to notify by regular mail the landowners abutting the portions of road proposed to be vacated, said notice to be sent at least twenty (20) days before the Board's public hearing.

BE IT FURTHER RESOLVED that if after the public hearing, the Geauga County Board of Commissioners finds that the proposed vacation is for the public convenience and welfare, it shall adopt a resolution by majority vote declaring unimproved portions of so-called Burton Road vacated and file a certified copy of the resolution with the Parkman Board of Township Trustees, the County Recorder and the County Engineer.

BE IT FURTHER RESOLVED that the Fiscal Officer of the Parkman Township Trustees is hereby instructed to transmit a certified copy of this resolution to the Geauga County Board of Commissioners and the Geauga County Engineer.

(Resolution No. 09-49) Motion carried unanimously. The Fiscal Officer will return the resolutions to the Geauga County Engineer's office to start the vacation process of Edwards Street and Burton Road.

4. Speed Reduction – After discussion, the Trustees agreed to start the process to reduce the speed limit on Newcomb Road and Nash Road to 35 M.P.H. as authorized under Ohio Revised Code, Section 4511.21. The Trustees will schedule

a site visit to each road for an engineering and traffic investigation to determine the "Reasonable and Safe" speed limit.

Old Business

- Route 422 Project – Patrick reported that he has been communicating with the West Farmington Post Office and the Garrettsville Post Office regarding the mail boxes on Route 422. There has been no solution to this problem. Patrick is still corresponding with Congressman Steve LaTourette's office regarding this matter.
- Veterans of the Year – The Board of Trustees had previously asked Bernice Wells to recommend a veteran to honor as the Veteran of the Year for the 2009 Parkman Township Memorial Day Ceremony. Bernice Wells suggested honoring the five Gotham brothers (John, Glenn, Leland, Carlisle, and Neil) who all served in World War II. The Board of Trustees agreed this was an excellent idea. Lucinda made a motion, seconded by Patrick, to select the five Gotham brothers as the Veterans of the Year. (Resolution No. 09-50) Motion carried unanimously. Kevin will start notifying the surviving members of this family to begin the planning of the Memorial Day service.
- Park Land Purchase – Patrick thinks the Board of Trustees should consider purchasing land from John Leslein to expand Overlook Park and to potentially connect Overlook Park with the Geauga County Park District. The Board held a discussion on this park expansion. Patrick will arrange a meeting with Mr. Leslein to talk about acquiring a portion of his land adjacent to Overlook Park.

New Business

- Marvin Mullet – Patrick reported that Marvin Mullet, resident located at 16170 McCall Road, has tapped his trees on his property for sap to make maple syrup. Mr. Mullet thinks one of the trees may be on Township property and requested approval to tap the tree in question. The Board gave their approval. Patrick also reported that Mr. Mullet contacted him regarding a problem with water in his basement he believes is due to the recent installation of the sewer lines at his property. Mr. Mullet has notified the Geauga County Department of Water Resources of this situation. The Department of Water Resources will not resolve his water issue, since the problem is in Mr. Mullet's house and he installed the sewer tap-in lines himself. The Trustees have no authority over the County sewer project and can not assist with this problem.
- Parkman Chamber of Commerce – Patrick reported that he attended the Chamber of Commerce meeting on Monday, February 16th and thanked the Chamber for their generous dishwasher donation to the Community House kitchen. The members of the Chamber asked if the Trustees could add a dishwasher rental fee to the Community House rental agreement to cover the cost of dishwasher soap and the wear and tear of the machine. The Trustees agreed this charge should be added to the fee schedule for non-community events. A motion was made by Lucinda and seconded by Patrick to add a \$50.00 fee per occasion for non-community events for use of the Community

House kitchen dishwasher. (Resolution No. 09-51) Motion carried unanimously. Patrick reported that a discussion was held by the Chamber on the disposing of the old dishes at the Community House, since they are taking up space and are not used. Kevin moved, seconded by Lucinda, to discard the old dishes at the Community House kitchen for they are no longer needed by the Township and they have no value. (Resolution No. 09-52) Motion carried unanimously. The Chamber members asked if the Trustees would replace the sink in the 1st floor women's restroom at the Community House. The water has stained the sink so badly that there is a concern that it may cause the Community House to be less desirable for events. Kevin advised that he has used a product that should clean the sink. Community House Custodian, Wendy Anderson will be notified to purchase this product and attempt to clean the sink. A new sink will be considered if this cleaner will not resolve the problem.

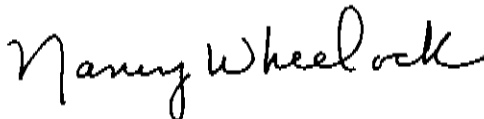
Approval of Bills and Wages

A motion was made by Lucinda and seconded by Patrick to pay the wages and bills from warrant #16343 through warrant #16362. (Resolution No. 09-53) Motion carried unanimously.

Adjournment

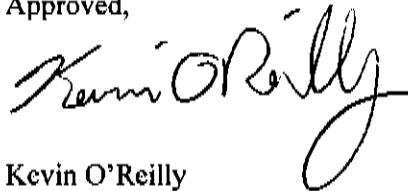
A motion was made by Lucinda and seconded by Patrick to adjourn the meeting at 10:06 p.m. (Resolution No. 09-54) Motion carried unanimously.

Respectfully submitted,



Nancy Wheelock
Fiscal Officer

Approved,



Kevin O'Reilly
Chairman